

## **TERMS & CONDITIONS**

## Special rates and conditions may apply at certain times.

- > Reservation prices or availability cannot be guaranteed greater than 3 months from the Check-In date.
- > A minimum of 48 hours notice from our 'Check In' time is required for the cancellation or amendment of a reservation.
- > A cancellation, 'No Show' or amendment to a reservation or existing stay, advised outside the above time frame, will result in a Cancellation Fee charged equivalent to one night's accommodation.
- > Any 'Cancellation Fee' charged, will be refunded if the room(s) is re-let under similar terms and conditions of the original reservation.
- > We reserve the right to accept reservations subject to a minimum stay, over peak periods.
- A request to reduce the length of stay on an existing reservation may result in the reservation no longer being accepted, or the rate changed.
- > Any refund, will only be made via the media used to make the reservation.
- > 'Check-In' time is between 2:00 PM 9:00 PM. Please contact the motel direct, if you wish to 'Check-In' outside of these times. 'Check-Out' time is 10:00 AM.
- AAA Mana Motel is designated "Smoke Free". Smoking in rooms will incur a charge for the appropriate loss of income, and additional cleaning costs.
- > The cooking of odoriferous foods is prohibited in the Motel. Anyone that abuses this policy will incur a charge for the appropriate loss of income, and additional cleaning costs.
- Any damage to property or furnishings will be charged against guest direct or the Credit card used to secure the booking.
- A 2% surcharge to the total account will apply to guests using American Express or Diners Club credit cards as a method of account payment.
- > All unpaid debts will be referred to a commercial Debt Collection Agency for legal action. The Debt Collection fee will be added to all such referrals.
- ➤ Group Bookings Conditions: A 20% non refundable deposit is required at the time of booking and no booking will be confirmed as to such time as the deposit is paid. Any cancellations made within 28 days of the arrival date will incur a cancellation fee equivalent to one nights accommodation.